How to Enable VOE in LO Connect

Birchwood
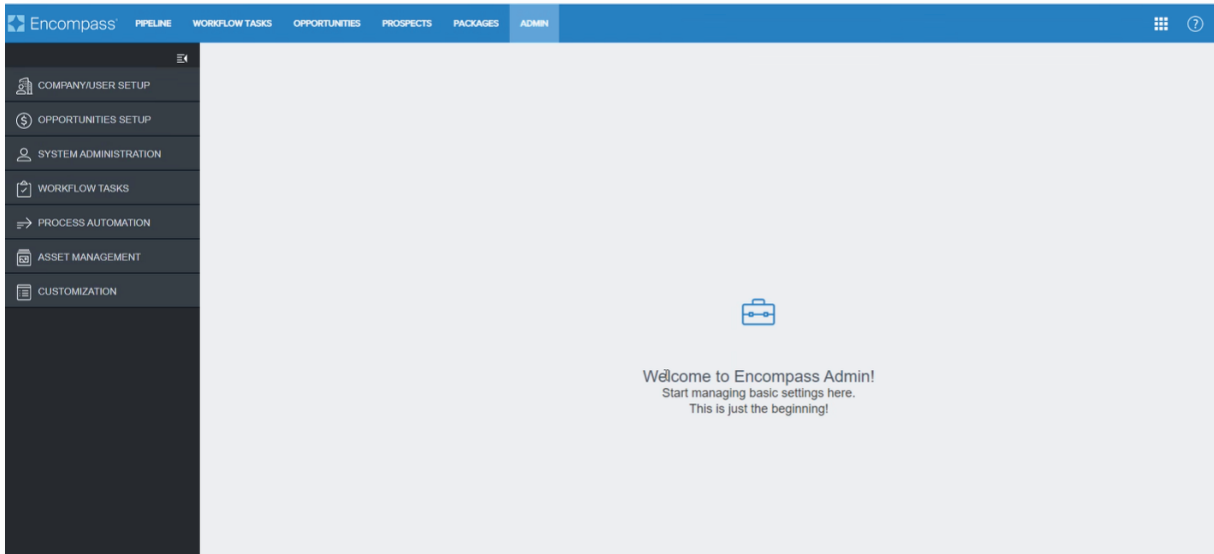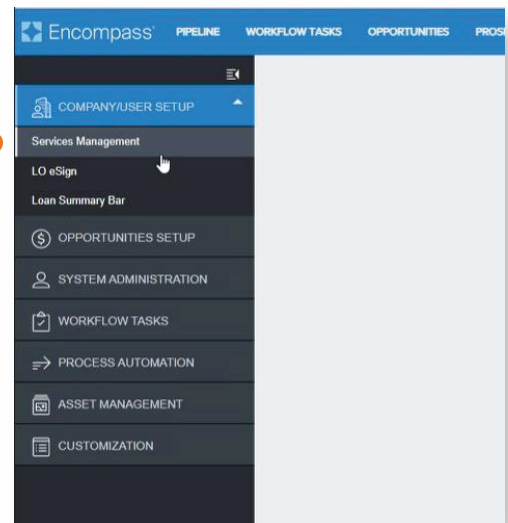CREDIT SERVICES, INC.

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Step One
Select the **Admin** tab from within LO Connect.
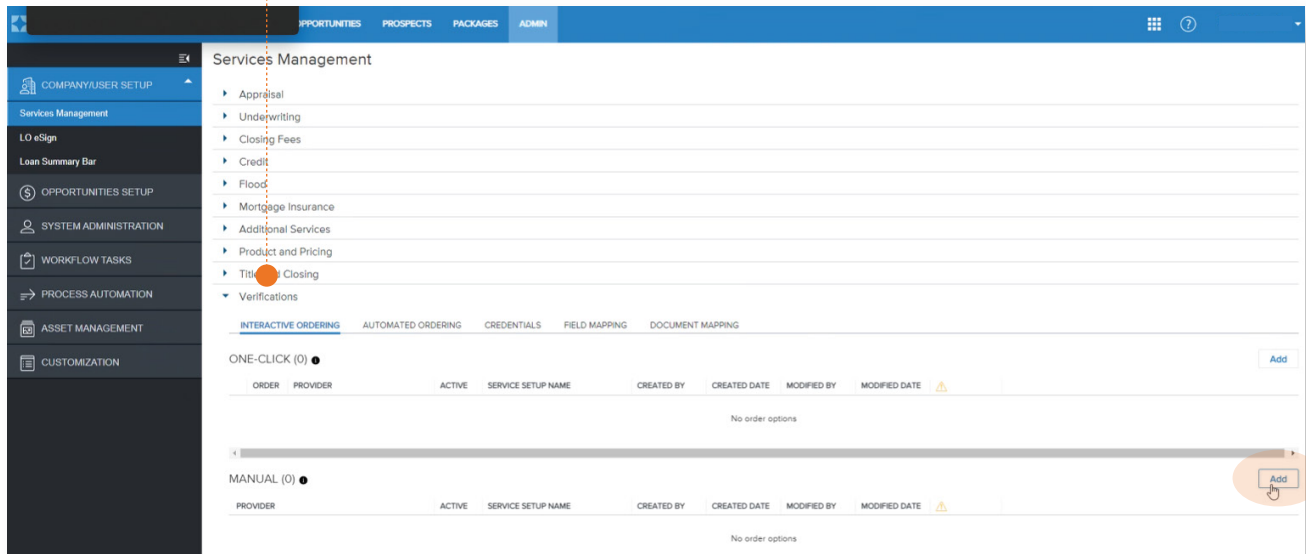

Step Two
Select **Company/User Setup** and then **Services Management**.
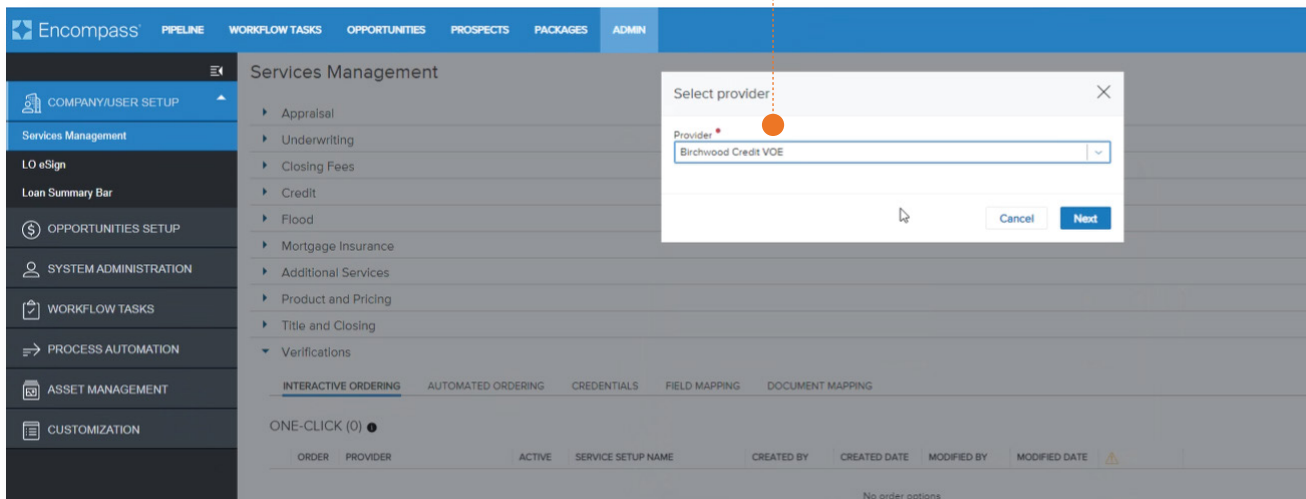
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Step Three
Select **Verifications**, then within the **Interactive Ordering** tab, click **Add**.

Step Four
Select **Birchwood** from the provider drop down, then click **Next**.

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Step Five

Enter the **Service Setup Name** (this does not have to be in a specific format to work), enable users and ensure the switch in the top right is toggled to **On**. Click **Save**.